



**Reduction in
Trading Float**
[Partial Return]

Use this form to reduce a Trading Float

UNIT		VENDOR ID (if known)	
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NAME OF FLOAT CUSTODIAN	
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CAMPUS	
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NAME OF FLOAT	
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I received \$		as a trading float on	
I am returning \$		to the Campus Cashier which leaves us with a	
		Float of \$	

Printed Name	Signature of Float Custodian	Date

Please note: The amount returned must equal the difference between the amount issued as a trading float and the amount retained.

Campus Cashier			
I have processed \$			
On Detail Code	FTF	A – Albury, B – Bathurst, G – Goulburn, W - Wagga	
Printed Name	Campus Cashier's Signature	Campus	Date

When completed, please forward this form to Accounts Payable, Wagga or accountspayable@csu.edu.au

Accounts Payable use only

Confirmed clearing account on codes	A102	102	651	62009	Entered on spreadsheet	
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