



## TenderLink Request Form

Submission should include specifications and response documents accompanying this form;

CSU Contact Details:	Name		Phone	
Position			Email	
Description of Tender:				
Date submitted to Procurement:				
Tender release date (allow 7 days)				
Closing date (suggested minimum 14 days)				

**Information required for TenderLink:**

Category: (e.g. IT, catering, research, consultancy, scientific equip, medical. etc)										
Open RFX		Private RFX		Advertisement Publication						
<b>Private invited RFX Vendor Details</b>										
1	Legal Name				ABN					
	Email				Phone					
	Contact				Postal Address					
	Suburb				City			State		P/Code
2	Legal Name				ABN					
	Email				Phone					
	Contact				Postal Address					
	Suburb				City			State		P/Code
3	Legal Name				ABN					
	Email				Phone					
	Contact				Postal Address					
	Suburb				City			State		P/Code
4	Legal Name				ABN					
	Email				Phone					
	Contact				Postal Address					
	Suburb				City			State		P/Code

If more vendors are to be invited please attach a separate list.

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Division of Finance Use Only

Tenderlink Number:

Request for: Tender – Proposal – Quotation – Information – Other

Signed:

Dated: